

OREGON CHAPTER OF AAWCC BOARD MEETING NOTES

Meeting Date: November 14, 2003

Persons Attending: Shirley Anderson, Dawn DeWolf, Chris German, Julie Huckestein, Denise Martin, Ann Smart, Jan Woodcock, Angela McMahon, Mary Louise Doran, Denise Swafford, Diane Watson, Kristen Jones, Lorna O'Guinn

Agenda:

- ◆ Debrief Conference
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Meeting Notes:

Debrief Conference

1. The overall response from participants and board members was that the conference was successful. Brainstorming ideas and afterthoughts for next years conference took place.
 - ◆ OILD Reunion needs to have soda and water.
 - ◆ Conference-at-a-glance needs to contain the location of the conference.
 - ◆ Break refreshments should be in a different location than a break-out session room.
 - ◆ Humor at the end of the conference was positive.
 - ◆ Attract women of color to the conference. Recommend that a focus group form to brainstorm how to bring more to the conference. The group should include those women who attended this year.
 - ◆ Suggested that Margaret Carter do a session from 4-5 on Thursday for women of color,
 - ◆ Board agreed that we need to showcase more women of color in our communications and this should come from women of color.
 - ◆ A recommendation was made to make the membership pins available to the campus contacts to sell at a higher price for local chapters. State AAWCC should still collect \$5.00 for each pins sold.
 - ◆ It was recommended that the keynoters are sent a letter of reference of what our expectations are-inclusion, values of the board, diversity, etc.
 - ◆ Shirley recommended that the board work with Vicki Willis to develop a values statement for the State board.
 - ◆ It was recommended that in the program and welcoming a statement is developed to let attendees know that the conference is a place to feel safe and to take care of your needs.
 - ◆ Announcements need to be made during the conference to please turn off cell phones.
 - ◆ Suggestion for a breakout session was Divorce support group/Single Again.
 - ◆ Shirley suggested that the Carolyn DesJardins award be presented to the new recipient by the previous year's winner.

- ◆ Julie will contact Lori regarding the number of lunches to be billed to OCCA for the President's assistants/guests who attended the luncheon. It was suggested that the board develop a protocol for the president's breakfast and lunches if they are to meet at the same location of the conference.
 - ◆ Fred Smith is Klamath's next President. It was suggested to ask Liz Goulard to help educate and provide support with AAWCC information to him.
2. Discussion regarding the location for next year's conference took place. Angela will do preliminary work to find a location. Julie recommended that we have at least four options to choose from. Angela will work with Washington County.
 3. The conference will be the same time next year, November 17-19, 2004.
 4. Things to be looking for when researching new locations were mentioned:
 - ◆ Low room costs; near shopping; free parking; indoor pool; easy access for people coming into Portland; no guarantee on rooms; elevator.
 - ◆ Angela said she would also check outside of Washington County. Ann suggested Ramada at the airport. Wilsonville was also mentioned.
 - ◆ Important to find out how much money is need for a down payment and what is refundable.
 5. The board made suggestions of possible people who may be interested in filling the position of webmaster and picture taker at the conference. A call for a webmaster via e-mail will be sent out to include qualifications and background.
 6. Mt. Hood's campus contact asked the board's assistance in building up their chapter.
 7. Items for the next meeting in January were:
 - ◆ OILD/NILD Alumni Day
 - ◆ Setting the schedule of meeting dates/times for the year

Next Meeting: Transition for New Incoming Board Members to Meet with Outgoing Board Members January 27, 2004 - 10:00-11:00; Board Meeting All Members 11:00-5:00 pm at Lane Community College