



Dear XXX,

I would like to attend the [2022 Oregon Fall AAWCC Conference](#) to be held on November 17 and 18th in Tigard, Oregon. This professional development opportunity is designed for community college women interested in leadership, as well as personal and professional growth.

I would like to share some information with you about the Oregon Chapter of the American Association of Women in Community College ([AAWCC](#)). The Oregon Chapter is affiliated with the [National AAWCC](#), a council of AACC, dedicated to equality, equity, and excellence for women. [Oregon AAWCC](#) is an organization developed by Oregon women in community colleges for anyone who supports the mission of [Oregon AAWCC](#), to inspire, champion, and celebrate the talents within each of us. AAWCC encourages professional development for women in community colleges, supports women in leadership roles, develops communication among women in community colleges, promotes and offers local and state workshops, and disseminates information on courses, programs, and services for professional women.

This year's conference will provide multiple opportunities such as:

- Access to peer-to-peer learning communities from Oregon community college representatives
- Conference sessions on career advancement and mentoring
- Conference sessions on retirement, work-life balance, and health

This two-day event is offered for an early bird rate of \$150 and will provide me with multiple opportunities to gather valuable resources, connections, and knowledge that will support me in my professional and personal growth. I am asking for your support of my attendance.

Thank you for your consideration.

Sincerely,

XXXX